



Online Entries – Your 8 Step Guide

TO ENTER ON LINE YOU MUST HAVE A CREDIT/DEBIT CARD REGISTERED WITH THE CLUB OR AN AUTHORISED ACCOUNT – CALL STEVE ALLEN (01608 644777 Ext 2) TO SET THIS UP. IF THE CAR YOU WISH TO ENTER IS NOT YOURS YOU MUST ALSO KNOW ITS BUFF FORM No.

1.

MEMBERS

Please log-in to access all areas of the site:

Membership Number

PIN

Forgotten your PIN? Click [here](#) to retrieve it.

To begin, use your web browser to go to www.vsccl.co.uk

When the website loads you will need to log-in using your membership number and PIN, and then click the button.

If you have forgotten your PIN, click the 'here' link and follow the on screen prompts to retrieve it.

Please note: You are required to log in each time you use the web site as a security measure, much as you would with an online bank or shop.

2.



On the menu bar click the **events** tab. This will then take you to the VSCC Events Calendar. Using the two tabs at the top of the page, select either Public or Members events to find the event you wish to enter. A list similar to that below will be displayed.

Events Calendar

All Future Dates to be Confirmed

<input type="button" value="public events"/>	<input type="button" value="member's events"/>	<input type="button" value="Entry Form"/>	<input type="button" value="Enter Online"/>	<input type="button" value="Event Results"/>
28/01/06	The Measham Rally	Swindon, Wiltshire	<input type="button" value="Entry Form"/>	<input type="button" value="Event Results"/>
18/02/06	Exmoor Fringe Trial	Exebridge, Devon	<input type="button" value="Entry Form"/>	<input type="button" value="Event Results"/>
19/02/06	The Patrick Adams Tour of Exmoor	Exebridge, Devon	<input type="button" value="Entry Form"/>	<input type="button" value="Event Results"/>
25/02/06	The Pomeroy Trophy Competition	Silverstone, Northants	<input type="button" value="Entry Form"/>	<input type="button" value="Event Results"/>
12/03/06	John Harris Trial	Chatsworth, Derbyshire	<input type="button" value="Entry Form"/>	<input type="button" value="Event Results"/>

3.

Each event will at some point have either 1 or 2 icons shown alongside. To download the Supplementary Regulations and an Entry form just click the button. To view results for an event, again simply click the button.

To Enter Online click the button. Please note: you need to have your credit/debit card registered with the VSCC or to have an authorised account to enter online. Please contact the VSCC office to register a credit/debit card. The screen below will then appear.

4.

Entry Form

The New Year Driving Tests

Event Date: 15/01/06

Please enter the Buff Form number for the car you wish to enter.

Car Buff Number:

Your Cars (Click on buff number to use it in the form)

YEAR	MAKE	DESCRIPTION	BUFF NUMBER
1928	AMILCAR	CGSS	19227

Press next to continue to the next stage.

To enter your own car, just click the RED buff number next to the appropriate car. To enter another car (ie. not belonging to you) you must know its buff form number, then type it into the box labelled 'Car Buff Number'.



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- 5.** You will then be prompted to confirm the details you have selected before answering the relevant questions for the event.

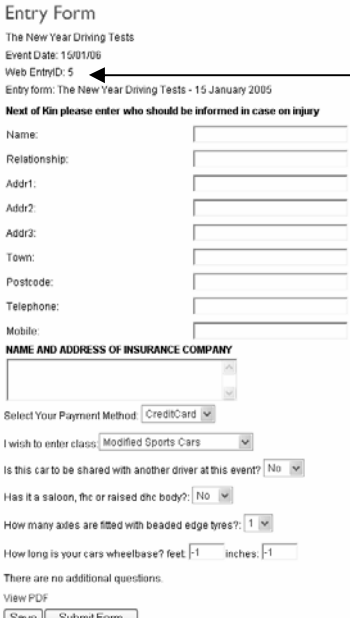
Press either the 'confirm' link to continue or the 'back' link to change the car.

Entry Form

The New Year Driving Tests
Event Date: 15/01/06

Please confirm choice of car
Buff Number: 19227
Owner: S.A.M.Pringle
Year: 1928
Make: AMILCAR
Description: CGSS
[< back] [confirm >]

- 6.** You will be prompted to read the Terms and Conditions for the event, as well as the Supplementary Regulations (SRs). You should print and keep a copy of the SRs. To continue with your entry click the button. If you do not agree press the button. If you decline, you cannot enter the event, as you are not agreeing to the conditions set out in the Supplementary Regulations.

- 7.** 

In this section:

Your Details
Your Cars
Your Entries

The Web ENTRY ID is for VSCC Use. Do not worry about it but you may note it for later reference

Depending on the event type you will be asked different questions, however we will only ask you RELEVANT questions, so please answer all fully.

Once the form is filled in, you can either save the entry for submission later by pressing the button, or submit it by pressing the button. Submitting your online entry form does not guarantee an entry. You will receive an email acknowledgement and will be informed if you have an entry shortly after the event closing date.

After you have entered your next of kin and insurance details they will be remembered for future events – therefore saving you time.

- 8.** Once you have submitted your online entry form you will be forwarded to the 'Your Entries' page. Your entry will appear as pending until downloaded by the VSCC, it will then appear in the 'Complete' tab. If you have saved an entry form, it will be stored in the 'Incomplete' tab for you to view and edit.

Event Date	Event Desc	Car	Pdf
2006-01-15	The New Year Driving Tests	AMILCAR CGSS FM 4852	View

You can view your completed entry form by clicking the view button. **Please note** that 'Complete' means that your entry is acknowledged by the Secretary to the Meeting. Actual selections and, if necessary, rejections will be notified after the closing date for entries. Selections/Rejections will be in accordance with the Supplementary Regulations for the event which you have confirmed as having seen and read by entering on-line.